**REGISTRATION FORM**

**INTER-LABORATORY COMPARISON (ILC) SCHEME**

**ROUND 3, 2022/2023**

|  |  |
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| **SECTION A: GENERAL LABORATORY INFORMATION*(All fields should be filled in)*** | |
| **Name of Laboratory** |  |
| **Physical address of the lab** |  |
| **Name of Principal Contact person*(responsible for ILC & PT issues in your lab)*** |  |
| **Email address** |  |
| **Mobile number** |  |
| **Official contact number** |  |
| **Laboratory Telephone number** |  |
| **Name of Alternate Contact person** |  |
| **Email address** |  |
| **Mobile number** |  |

| **SECTION B: MATRICES OF CHOICE TO PARTICIPATE IN** | | | | |
| --- | --- | --- | --- | --- |
| **ILC Matrice Group** | | **Parameters of test** | **Participation fee in UGX per laboratory per matrice** | **Matrice of your choice (please tick (√) as appropriate)** |
| **CHEMISTRY AND MICROBIOLOGY TESTING LAB** | | | |  |
|  | Non-carbonated soft drink | Brix, Cadmium, Lead, Total plate count, Total coliform count, E.coli, Yeast & mould count | 240,000 |  |
| 2 | Cosmetics | Hydroquinone, pH, mercury, lead, Total fat (TFM) | 240,000 |  |
|  | Water | PH, Conductivity, Chlorides, Calcium, Nitrites, Nitrates, Lead, Cadmium, Arsenic, Total plate count, Total coliform count, E.coli, Intestinal Enterococci | 240,000 |  |
| 4 | Coffee | Acid Insoluble Ash, Ash content, Moisture content, Ochratoxin A | 240,000 |  |
| 5 | Maize Flour | Moisture content, Ash content, Acid Insoluble Ash, Fat acidity, Total aflatoxin, Aflatoxin B1 | 240,000 |  |
| 6 | UHT Milk | pH Variation, Variation of Titrate able Acidity, Fat, Density and Total Solids, Total plate count, Total coliforms | 240,000 |  |
| 7 | Paint | PH and Total Soluble Solids | 240,000 |  |
| 8 | Animal feeds- Poultry feed | Fat, Total ash, Acid insoluble ash, Moisture, Calcium, Phosphorous, Zinc | 240,000 |  |
| ***Note: Participate in 5 matrices and above get a UGX 100,000 deducted from the total amount.*** | | | | |
| **ENGINEERING TESTING LABORATORY** | | | | |
| **1** | **Steel** (10mm, 12mm 16mm, 20mm, 25mm) | Tensile strength, Yield strength and weight per meter | 360,000 |  |
| **2** | **Cement** | Compressive strength, Setting time | 360,000 |  |

| **SECTION C: NAMES OF NOMINATED ILC ANALYSTS *(Fill in up to 5)*** | | | |
| --- | --- | --- | --- |
| **ILC Matrice Group** | | **No of analysts** | **Names of the Analysts** |
| **CHEMISTRY AND MICROBIOLOGY TESTING LABS** | | | |
|  | Non-carbonated soft drink | 1 |  |
| 2 |  |
| 3 |  |
| 4 |  |
| 5 |  |
| 2 | Cosmetics | 1 |  |
| 2 |  |
| 3 |  |
| 4 |  |
| 5 |  |
|  | Water | 1 |  |
| 2 |  |
| 3 |  |
| 4 |  |
| 5 |  |
| 4 | Coffee | 1 |  |
| 2 |  |
| 3 |  |
| 4 |  |
| 5 |  |
| 5 | Maize Flour | 1 |  |
| 2 |  |
| 3 |  |
| 4 |  |
| 5 |  |
| 6 | UHT Milk | 1 |  |
| 2 |  |
| 3 |  |
| 4 |  |
| 5 |  |
| 7 | Paint | 1 |  |
| 2 |  |
| 3 |  |
| 4 |  |
| 5 |  |
| 8 | Animal feeds-Poultry feed | 1 |  |
| 2 |  |
| 3 |  |
| 4 |  |
| 5 |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **ENGINEERING TESTING LAB** | | | |
| **ILC Matrix Group** | | **No of analysts** | **Names of the Analysts** |
| **1** | **Steel** (10mm, 12mm 16mm, 20mm, 25mm) | 1 |  |
| 2 |  |
| 3 |  |
| 4 |  |
| 5 |  |
| **2** | **Cement** | 1 |  |
| 2 |  |
| 3 |  |
| 4 |  |
| 5 |  |

**PLEASE TAKE NOTE OF THE FOLLOWING:**

1. *Participation in the Inter Laboratory Comparison scheme (ILC) is open to all labs within the country, public and private.*
2. *Please fill in LEGIBLY all the applicable fields to your scope of testing.*
3. *The principal contact person is the technical person responsible for the ILC/PT issues in your laboratory.*
4. *To allow for adequate preparation of test samples registration is required for every round and only registered laboratories will receive ILC test samples.*
5. *Please select the matrices/field in which you wish to participate, on the Registration Form by ticking off (√) in the last column of section B.*
6. *For each laboratory, it is advisable to have up to 5 analysts participate in the ILC round. Test samples will be prepared based on the number of analysts in each lab for a given matrice. The number of analysts per lab will not change the ILC participation fee indicated in section C.*
7. *The ILC fee payable to UNBS shall be the total of the amount indicated in the registration form per matrice.*
8. *Chemistry and Microbiology laboratories that participate in 5 or more matrices will be given a deduction of UGX 100,000 on the total bill payable.*
9. *ILC participation fee shall be paid based on an issued quotation. Payment is made through the URA platform after receiving the quotation and before the ILC samples are prepared and dispatched to the registered participants.*
10. *Evidence of the payment shall be communicated to UNBS ILC Coordinator as soon as made but before* ***10th August 2023*** *and before the ILC samples are dispatched to the registered participants.*
11. *ILC participants will* ***NOT*** *be charged courier for delivery of the ILC samples to their labs, in addition to the participation fee in (7) above.*
12. *Ensure the duly filled registration form is submitted to UNBS for the attention of the ILC Coordination desk at email* ***ilc@unbs.go.ug****, mobile* ***+256 700 338383/+256 703 452320*** *before* ***10th August 2023****.*
13. *This form should be signed off by the nominating authority of the laboratory (the person responsible for authorizing the participation of the Laboratory in the ILC).*

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| ***SECTION D: LABORATORY AUTHORISATION*** | | |
| ***Title of Nominating Authority*** | ***Name of Nominating Authority*** | ***Signature and Date*** |
|  |  | *Signature:* |
| *Date:* |